



Office Use Only:

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE : _____

NAME _____

Address : _____
Street City State Zip Code

Phone : _____ E-mail _____

Cellular: _____ Are you 18 years or older? YES/NO

Proof of Identity and Eligibility Will Be Required Upon Employment

If hired, can you prove that you have the lawful right to work in this country? YES/NO

Have you ever been convicted of a crime or violation other than a minor traffic violation? YES/NO

If yes, please explain: _____

A conviction record will not necessarily be a bar to employment. Factors such as job relations, age and time of the offense, seriousness and nature of violation and rehabilitation will be taken into account.

EMPLOYMENT DESIRED

Position: _____ Available Start Date: _____ Pay Rate Desired: _____

Are you employed now? YES/NO May we contact your present employer? YES/NO

Have you applied or been employed by our company before? YES/NO When? _____

How were you referred to our company?

EDUCATION/SPECIAL TRAINING

Name of School	Number of Years in School	Subjects Studied	Graduated? YES/NO
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What are you available to work?

Full Time _____

Part Time _____

If part time, what hours would you be available?

FORMER EMPLOYERS (TRABAJOS ANTERIORES) Most recent first (El Más Reciente Primero)

Dates (month/year)	Company Name	Salary	Position	Reason for leaving
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

MILITARY SERVICE

Branch of Service & Serial Number	Present Selective Service Classification	Rank at Discharge
_____	_____	_____

List Duties/Special Training:

Your position might require driving, so please complete this section.

Drivers License #: _____ State: _____ CDL: _____ Class: _____

List any moving violation tickets received in the past (3) years: _____

*Note: By law, depending upon size of vehicle you may be required to drive, a physical exam may be required which may include drug testing.

SPECIAL SKILLS & QUALIFICATIONS

Summarize special skills and qualifications acquired from employment or other experience:

What foreign languages do you speak, read and/or write?

Equipment handling skills: Check all that apply*

- Shovel, rake , pick axe, pitch fork, etc
- Pull start gas powered hedge trimmer, back pack blower, line trimmer, etc.
- Chainsaw
- Commercial aertor
- Walk behind lawn mover
- Zero turn lawn mower
- Sod cutter, rototiller, etc
- Dingo (mini skidsteer)
- None of the above

DATE: _____

SIGNATURE: _____

Thank you for considering Grunder Landscaping Company for employment

THIS IS A DRUG FREE WORKPLACE